

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

September 3, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – August 20, 2026

GUESTS

NEW BUSINESS

FFY26 CDBG-DR Commissioners Project Selection

Sale of Repository Properties – Parcel #030-005-081 costello ave. Austin, PA to Scott and Brandon Hostetlar in the amount of \$376.00

Quote Approval for topsoil for the Market Village project Faulstick Enterprise in the amount of \$800; Hershey Farms Market in the amount of \$1,130.00

Quote Approval for additional gravel for the Market Village project DuBrook in the amount of \$1,325.64

Resignation – Jeff Wilcox from the Housing and Redevelopment Authorities effective September 1, 2026

CONTRACTS AND AGREEMENTS

Maintenance Agreement - Infocon for Tax Claim software in the monthly amount of \$2,368.45 for a term of September 3, 2026 through September 2, 2027

PCHS CONTRACTS AND AGREEMENTS	25/26	26/27
■ Aging (07/01/2026 - 09/30/2026)		
Arcardia Home Care		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
90-day extension to fiscal year 25-26 contract	\$19.64/Hour	\$31.00/HR + expenses
■ Drug and Alcohol (07/01/2026 - 06/30/2027)		
Endless Mountain; Facility Number 087030		
Drug and Alcohol Treatment-Inpatient: Levels 3.7 WM, 3.5		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Level 3.7 WM	\$417.00/Day	No Change
Level 3.5	\$265.00/Day	No Change
Pocono Mountain Recovery Center; Facility Number 457039		
Drug and Alcohol Treatment-Inpatient/Partial Hospitalization/Intensive Outpatient		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Level 3.7 WM	\$447.00/Day	No Change
Level 3.5	\$413.00/Day	No Change
Level 3.5 Enh	\$433.00/Day	No Change
Level 2.5	\$10.45/15 Minutes	\$10.74/15 Minuets
Level 2.1	\$11.25/15 Minutes	\$11.57/15 Minutes
Pyramid Healthcare-Facility Numbers: 077019, 077014, 077018, 077026, 447027, 457040, 097055, 097101, 707235		
Drug and Alcohol Treatment-Inpatient/Partial Hospitalization/Intensive Outpatient		
Facility number 077019		
LeveB.7	\$367.00/day	No Change
Level 3.7 Enhanced	\$360.00/day	No Change
Level 3.7 Withdrawal Management (WM)	\$435.00/day	No Change

Level 3.5	\$309.00/day	No Change
Level 3.5 Enhanced	\$338.00/day	No Change
Facility Number 077014		
Halfway House-Gratitude House	\$170.00/Day	No Change
Facility Number 077018		
Halfway House-Tradition House	\$165.00/day	No Change
Facility Number 077026		
Halfway House-Pine Manor	\$170.00/Day	No Change
Facility Number 457040 Hillside		
Level 3.7	\$381.37/Day	No Change
Level 3.7 WM	\$474.54/Day	No Change
Level 3.5	\$365.37/Day	No Change
Level 3.5 Enhanced	\$379.53/Day	No Change
Facility Number 097055 Quakertown		
Level 3.5	\$350.00/Day	\$370.00/Day
Facility Number 097101 Langhorne		
Level 3.7 WM	\$503.00/Day	\$536.00/Day
Level 3.5	\$387.00/Day	\$411.00/Day
Facility Number 707235 Ridgeview		
Level 3.5	\$321.67/Day	No Change
<u>Eagleville Hospital; Facility Number 461031</u>		
Adult drug and alcohol inpatient services: Levels 3.5, 3.5 Enhanced (Enh), 3.7, 3.7 Enh, 3.7 WM, 4.0, and 4.0 WM		
Description	Prior Cost	Current Cost
Inpatient 3.5	\$454.00/Day	No Change
Inpatient 3.5 Enh	\$469.00/Day	No Change
Inpatient 3.7	\$524.00/Day	No Change
Inpatient 3.7 Enh	\$540.00/Day	No Change
Inpatient 3.7 WM	\$550.00/Day	No Change
Inpatient 4.0 WM	\$525.81/Day	No Change
Inpatient 4.0	\$525.81/Day	No Change
■ Early Intervention/Intellectual Disability (07/01/2026 - 06/30/2027)		
<u>Early Behavior Intervention LLC</u>		
Description	Prior Cost	Current Cost
Provides special instruction-behavior for the EI Program	N/A	\$32.72/Unit
<u>Family Links, Inc.</u>		
Description	Prior Cost	Current Cost
Provides support coordination for the ID Program	N/A	\$27.21/unit
■ Mental Health (07/01/2026 - 06/30/2027)		
<u>Project Point of Light</u>		
DBA Manno Therapeutic Service		
Description	Prior Cost	Current Cost
Psychosexual Evaluation	N/A	\$700.00/evaluation
■ Aging (07/01/2026 - 09/30/2026)		
<u>PurFoods LLC dba Mom's Meals</u>		
Description	Prior Cost	Current Cost
Meals for the Elderly 25-26 Contract Extension	No Change	No Change

PERSONNEL

Hire – Warden Hurler is requesting the hiring of Amy Faust as the part-time Corrections Officer, effective August 31, 2026

Separation of Employment – Pam Rapp, full-time Fiscal Technician Supervisor, effective December 18, 2026

Separation of Employment – Patsy Williams, Senior Center Operator, effective August 28, 2026

Separation of Employment – Florance (Susie) Mainus, Senior Center Operator, effective August 28, 2026

Separation of Employment – Mary Jones, Senior Center Operator, effective August 26, 2026

Separation of Employment – Claudia Dynda, Senior Center Operator, effective August 26, 2026

Separation of Employment – Kelly Werner, Senior Center Operator, effective August 31, 2026

LIQUID FUELS TAX REQUESTS

Ulysses Borough - \$1,341.38
Keating Township - \$2,320.70

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (08/21/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit				\$119,299.05
10	General Fund - Accounts Payable	151655-151681, 151683-151690, 151692-151708, 151710-151712, 151714-151715, 151717-151739, 151741-151746, 151748-151754	150949	\$75.00	\$179,418.74
10	General Fund - A/P Manual Checks	355			\$164,024.34
11	LEPC - Local Emergency Planning	3289			\$67.62
15	North Fork Dam	151740			\$38.51
16	911 Fund	4266-4273			\$13,861.33
17	Saulter Preserve	151740			\$43.78
20	Supervision Fees (County) (CO)	151709, 151716			\$50,114.65
34	V.O.J.O.	151682			\$180.00
35	Victim Services/RASA	151682			\$1,303.68
55	Phare Grant	151713			\$18,750.00
64	Gas Well Impact-Capital Reserve	151691			\$40,000.00
73	Bond-reassessment prokect	151747			\$87,586.30

Potter County Fiscal Summary (08/25/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151755, 151756			\$2,590.10

Potter County Fiscal Summary (08/31/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit				\$7,792.19
10	General Fund - Accounts Payable	362			\$9,921.18

Potter County Fiscal Summary (09/01/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151757-151767			\$117,240.49
10	General Fund - A/P Manual Checks	363			\$35.00
11	LEPC - Local Emergency Planning	3280			\$579.03
16	911 Fund	4274			\$208.76

Potter County Tax Claim Bureau Fiscal Summary (09/03/2026)

ACCOUNTS PAYABLE CHECKS – Check #18621-18659	\$144,409.37
Total Checks Written	\$144,409.37

Potter County Human Services Fiscal Summary (09/03/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$46,896.71
PAYROLL TAX TRANSFERS (EFTPS)	\$14,649.79
STATE TAX WITHHOLDINGS (ETIDES)	\$1,949.95
PAUC	\$45.26
Local W/H	\$635.21
Coudersport LST	\$80.00
ACCOUNTS PAYABLE CHECKS – 09/03/2026 #82549	\$168,948.25
Total Checks Written	\$233,047.40

NEXT MEETING: September 17, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro